

## GHS Theatre Boosters Meeting Minutes

March 9, 2017

Lisa Dinning called the meeting at 7:06pm.

**In attendance:** Lisa Dinning, Christine Vrba, Doreen Dawson-Kubiak, Kate Smith, Phil Walker, Dawn Clemens, Amber Miller-Judson

**The Board:** Lisa Dinning: President

Kate Smith: Treasurer

Amber Miller-Judson: Secretary

Lisa approved the minutes from February 9<sup>th</sup>, 2017, Christina 2<sup>nd</sup> minutes

**Membership:** currently 43, as of February 9, 2017

**Treasurer report:** Total balance as of March 9, 2017, Kate will be making a deposit this month.

Dawn Clemens, **cast appreciation** volunteers to be at high school at 3:15pm and meet at front office to help decorate lockers. Dawn has it very organized. Upstairs and downstairs! Dean Kelly gave kids locker information. This year 60+ students!

### **Old Business:**

**One Acts** considered successful. The evening was well attended. The sound in the Commons was not ideal. Future possibilities: Black Box, at the Playhouse house 38. The date for next year TBD. Discussions with Lisa Pavaranos (Geneva Park District). 75 programs were handed out. \$31.00 made at concessions for One Acts. A gift for Nancy Gorbett who volunteered to help Sponsor the One Acts. A thank you card and \$ 50, Lisa motioned and Doreen 2<sup>nd</sup> the motion

Aurelio's Pizza Fundraiser made \$95.00

CPK Fundraiser, Chris the manager, will get to us on how much was made.

### **Hello, Dolly!**

Costumes are \$5,000+ the school was going to help. Boosters will try and help.

More programs need to be printed out to add to musical

Money from parents for Shout outs and T Shirts for remaining will be collected

Kris Nims handed out T shirts last night

**Future Plan: Bios:** Instructions need to be told how to do this, with an explanation from either Mrs Curtis or volunteer at parent meeting. Phil to add "Bio Example" under student Theatre Booster page.

Flash drives 26 sold!! More hangers for Prop room have been added.

**Something new:** Residents of Greenfields to see performance on Wednesday, Dress Rehearsal, no charge. Lisa D to contact Rebecca at Greenfields to establish a headcount, to find out what time they are coming. Be at School Wednesday.

Amber volunteered to bring baked goods and water bottles for residents.

Volunteers Spots for Hello, Dolly! most spots are filled

Debbie Hanson in Guidance will be helping sell tickets

Selling tickets. Phil and Christina

Phil Walker helping on Wednesday, with Marisa to sell tickets

Thursday: Lisa Dinning to sell tickets

Front of House: Amber volunteered. Lisa D has crushed velvet and Gold tassels! 😊.

Table clothes: Amber to purchase.

Reimbursement to Dawn Clemens for decorations purchased for Front of House (Statue of Liberty, and Empire States Building

Amber to pick up programs and small bottles of water

**Cast and Crew board:** Doreen working hard. Doreen has the thumbtacks.

Doreen requested updated tax form.

**Awards Banquet:**

Doreen: Just Desserts:

Golden Ticket for all the students who have participated in productions for the past 4 years

Doreen to gather info to send out invites.

Directors will get complimentary tickets

Prop room, White Elephant gift for graduating senior.

Prizes for games, examples: Steel beam gift certificate, assorted prizes/gift cards

Games: Trivia game of past productions

Balloons are reserved, dairy gluten free ice cream

Red Runner, and red duct tape

Ice Cream needs to bring brought in 2 days ahead of time.

GTV to cover the Banquet. Film crew. 6:30pm, interview the actors and actresses

Banquet starts @ 7pm

Slide show: we will need a lap top

Senior slide show separate from rolling slide show

Parents to send in photos [Info@genevatheatreboosters.org](mailto:Info@genevatheatreboosters.org), with student's name.

Reminder invite on Facebook. Last year: 102

Riverside Banquets: head count needs to be ahead of time, tickets cannot be purchased at the door.

Roses 2 dozen for \$16.99

Seniors: 14 tote bags for seniors, 3 directors

Seniors to fill out form with memories form.

Purchase pins

Crown Awards: pick two pins and send ideas to Doreen

Group of students gathering together and go to Prop room, and give award for senior

Theatre boosters pass out the pins to kids

Slide show

Senior slide show with quotes

Forms will be in Choir room, in the office, forms at Musical this weekend

Forms Kate to make: Senior Reflection form. Lisa Dinning to contact Mrs. Curtis and let her know.

Phil can give Lisa a list from past voting. Doreen will send email to seniors with due date Friday April 7<sup>th</sup>.

**Steel Beam, Amber to contact.**

Tax exempt form needed.

Gag gifts for seniors, raffle gifts-3 nice, tickets to Steel Beam or movies, or Konnie Kay

Trivia game-(10 minutes) -no prizes funny trivia question

A senior packet: invite, reflection form, scholarship information

**Scholarship** information: this can be posted on **FACEBOOK**.

Lisa to send Phil Naviance website so we can get the correct website for scholarship

Phil is picking up forms for 14 seniors from Theatre Boosters. Zoe Steele is this child a Senior

Mr. John Downey-this will be his last year taking photos

He would be looking for someone to shadow.

Lisa Dinning nominated Doreen Kubiak as interim Vice-President, Phil Walker 2<sup>nd</sup> the motion.

Email needs to be sent out regarding: low membership, we need members!!

Lisa Dinning to make announcement! To reach out to get members and board member

At the Freshman orientation and back to school night!!!

Kate Smith: to put together announcements to bring to next meeting to say something regarding theatre / drama.

Lisa to dress a mannequin at the musical to add funds for costumes

Meeting adjourned @ 10:09pm

**Schedule of Events 2017:**

Hello, Dolly! Musical: March 16,17,18 \*\*Viking Review: April 21,22\*\*Awards Banquets: April 23

**NEXT MEETING APRIL 13 at 7:00pm**